

PLEASE SEND ME A COPY OF MY FBI FILE:
UNDER THE PRIVACY ACT & THE FREEDOM OF INFORMATION ACT

_____ (name) _____
_____ (address) _____ (today's date)

Federal Bureau of Investigation
Records Resources Division - Attn.: FOIA/PA Office
J. Edgar Hoover Building
9th & Pennsylvania Avenue NW
Washington, DC 20535

This is a request for records under both the Privacy Act and the Freedom of Information Act., because I would like to get a copy of the records about me at the FBI.

I request a copy of any and all records at the FBI that mention me, such as documents, reports, memoranda, letters, electronic files, 'See Also' files, 'Do Not File' files, 'Official & Confidential' files, 'Personal & Confidential' files, photographs, audio tapes & videotapes, electronic or microphone surveillance (ELSUR or MISUR), or photographic surveillance, 'June mail', 'Obscene' Files, 'Subversive' Indexes, bulkies, mail covers, trash covers; and any index citations relating to me or referencing me ('see also') in other files. Please search all your indexes, and interpret this request broadly. This should include an ELSUR search. I also request a copy of the 'FOIA Search Slip' generated as a result of this request.

My full name is: _____ . My date of birth was _____.

My place of birth was: _____ . Optional: I have lived in places including: _____

_____ Optional:
Other names I've used; or places, events, publications, companies or organizations for which you may find applicable records: _____

FOIA/PA statutes provide that even if some of the requested material is properly exempt from mandatory disclosure, all segregable portions must be released. If the requested material is released with deletions, please mark each deletion to indicate the exemption(s) being claimed to authorize each particular withholding. In addition, I ask that your agency exercise its discretion to release records which may be technically exempt, but where withholding serves no important public interest.

I hereby agree to pay reasonable costs associated with this request up to a maximum of \$30. Please notify me if the fees are expected to exceed this amount. I am aware that this request may take slightly longer than the time limit of 10 working days provided by law.

NOTE: I WANT ALL FILES, NOT JUST MAIN FILES. DO IT RIGHT THE FIRST TIME OR I WILL SIMPLY APPEAL THE RESULT.

NOTE: My signature below has been certified by a notary public as marked below.

Sincerely,

Requester's signature

Requester's printed name

Notary stamp and signature (required)